

**Report to:**                   **Audit Committee**

**Date of meeting:**       **4 July 2025**

**By:**                         **Chief Finance Officer**

**Title:**                     **Audit Committee: Annual Report 2024/25**

**Purpose:**                 **To present the draft Audit Committee: Annual Report 2024/25 for review and comment.**

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## **RECOMMENDATION:**

**The Audit Committee is recommended to review and comment on the Audit Committee: Annual Report 2024/25.**

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### **1. Background**

- 1.1 The *CIPFA Position Statement: Audit Committees in Local Authorities and Police 2022*, which replaced the 2018 edition, represents CIPFA's view on Audit Committees and is the outcome of consultation with local authority representatives. It is expected that all local government bodies make the best effort to adopt the principles within the statement. The Department of Levelling Up, Housing and Communities support the guidance.
- 1.2 A recommendation within the Position Statement is for Audit Committees to produce an Annual Report, which will provide an overview of the work of the Committee over the previous year.

### **2. Supporting Information**

- 2.1 The Draft Audit Committee: Annual Report 2024/25 is at Appendix 1. The report provides an introduction from the Chair of the Audit Committee, details of the role and membership of the Audit Committee, together with key activities for the year.
- 2.2 Audit Committee Members have an opportunity to review the report and provide any comments for update. The report will be presented to the Governance Committee once updated.

### **3. Conclusion and reasons for recommendation**

- 3.1 In line with the CIPFA Position Statement 2022, and supported by DLUHC, it is best practice for local authority Audit Committees to provide an annual report of their activities.
- 3.2 The Audit Committee is recommended to review and comment on the Audit Committee: Annual Report 2024/25.

**IAN GUTSELL**  
**Chief Finance Officer**

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Local Member(s): All  
Background Documents  
None